

Brooklyn EMS
Business Meeting Minutes
November 3, 2015

Present: Bert, Bill, Bob, Brock, Bruce, Cathy, Chad, Cheryl, Clayton, Dan, Dave Dorn, Evelyn, Holly, John H, Justin, Karl, Kate, Kyle M, Linda, Marion, Nina, Paige, Rachell, Rhonda, Sarah,

Absent: Alex, Bailey, Brian, Caitlyn, Casey, Chuck, Dave P, Delon, Jacob Bachim, Jacob McGrath, Jennica, Jessica Hegge, John Beranek, Karen Bartelt, Kevin, Kyle L, Leif, Mark, Matt, Ryan, Sam, Sandy, Sienna, Steve, Tim, Zach Ga

Call meeting to order: 18:41 by Dan

Reports:

Approval of Minutes:

- Motion made by Justin to approve the October Business Meeting minutes, 2nd by Linda. Motion carried.

Secretary/Treasurer:

- Motion made by Sarah to approve the September, October, and November Treasurer's Reports, 2nd by Linda. Motion carried.

Director's Report:

- November 12th – Flu shots – 18:30-19:15
- Refresher class – Homework due Oct 27th
 - Need to also sign up for new license on eLicensing
- Trash bags
 - Do not leave garbage in hose room we have had issues with mice
- Village Board budget issue
 - Budget hearing meeting – November 9th at 18:30
- Other
 - This year, pay will end on December 27th and next year everyone will be paid monthly
 - Halloween
 - Went through as much fruit as we did last year
 - Everyone seemed to enjoy it

Fire Liaison:

- None

Medical Director:

- Not present

Assistant Director:

- Taking ambulance out of service
 - Have to let Dave D know, or at the very least, let the rest of the crew know!
- Roster
 - Sandy Mortensen's email is wrong
 - Let Dave know if there are any other changes

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- Crews will be adjusted a little
- Weekend Winner
 - October – Cathy Anderson
- Other

Training Officer's Report:

- Bloodborne and HEPPA training
 - November 17th – 18:30
- Let Sarah know if your CPR card is close to expiry so people can be grouped together
- Other

Maintenance Officer Report:

- Getting a new CO/gas monitor
 - Old one was lost
 - Costs \$200 – so please take care of it

Committee Reports:

- Ambulance
- Bylaws
- Building
 - Ice machine in build-out room – John will take a look at it
- CAD
- Clothing
 - Cheri and Paige will be taking over the clothing committee
 - Sarah has books
 - Will be making a long sleeved clothing issue
 - Hi-viz shirts are in – Dan will pick them up on Thursday
- Field Bridge (Dane Co. Rescue Bridge)
 - Make sure to watch out for emails from Evelyn
 - Check to spam
 - Evelyn sends QA messages about reports if things need changing
- Fund Raiser = all members
- Infection Control
 - Training this month
- Membership
 - Chad Walsh
 - Has EMT license and is looking to start running on the service
 - Lives in Fitchburg
 - Goes to MATC
 - Motion made by Evelyn to approve Chad Walsh as a member of Brooklyn EMS Department, 2nd by Linda. Motion carried.
 - Holly Hegge
 - Works at UW-Hospital – works as Emergency coordinator
 - Collegiate swimmer
 - Motion made by Bob to approve Holly Hegge as a member of Brooklyn EMS Department, 2nd by Linda. Motion carried.
- Public Relations
- Quality Control

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- There are sheets available on the front table

Old Business:

- Website
 - Website is coming together – meeting of committee after Business Meeting
- By-laws – Charter/Honorary members
 - Karl and Evelyn will work on this passage and present next meeting
- Other

New Business:

- Elections next month!
- Other
 - John H installed a door handle with a lock in between the workout room and buildout room so then the buildout room can be secured if people would feel more comfortable with that

Thank you Crew 2 (Evelyn and Linda) for making dinner tonight!!

Motion made by Justin adjourn meeting at 19:22, 2nd by Cheri. Motion carried.