

Brooklyn EMS
Business Meeting Minutes
June 7, 2016

Present: Brock, Bruce, Chad, Cheri, Clayton, Dan, Dave Dorn, Evelyn, John H, Justin, Kate, Kyle M, Paige, Rachell, Rhonda, Sarah

Absent: Adrienne, Al, Bailey, Bob, Brian, Caitlyn, Casey, Cathy, Chuck, Dave P, Delon, Holly, Jacob Bachim, Jennica, Jessica Hegge, John Beranek, Karen Bartelt, Karl, Kevin, Leif, Linda, Marion, Matt, Nina, Sam, Sandy, Sienna, Steve, Tim

Call meeting to order: 18:50 on June 7, 2016 by Dan Dean

Reports:

Approval of Minutes:

- Motion made by Rhonda to approve the May Business Meeting, 2nd by Sarah. Motion carried.

Secretary/Treasurer:

- Motion made by Sarah to approve the May Treasurer's reports, 2nd by Cheri. Motion carried.

Director's Report:

- Discussion on Purchase of DeFibs
 - Defib is here and available to train and practice with
 - Entidal/CO is new to us, training will be coming
- Response to calls
 - If there is a full crew when ambulance is out of service, please take ambulance, not the squad
 - Think about what is best for the patient
- Payroll stubs are in mailboxes
 - Will be deposited on June 10th
- Update CAD
 - Equipment/Licenses have been ordered by Dan
 - New software compared to squad
 - Can import info from patient/run to the report
- District Board Meeting
 - June 29th at 18:30
- Evelyn – reminder to everyone that the new reporting system, Elite, is going live on August 1st, there will be a training held for it
- Updates to SOPs and SOGs coming soon
 - Slow process – working on it
- Open House/Pancake Breakfast – June 26th
 - 08:00-12:00 – Dane Co K-9 unit will be there
 - 12:00 – Med-Flight
 - Scavenger hunt for kids, passport, and prizes
 - Signup sheet will be in the radio room in the next week
 - Set up the night before
 - Starts at 07:00, members need to be at the station at 05:00
 - Cheri talked to Johnny B and there will be engine rides for the kids (2 engines)

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- Food
 - Dan will contact Johnny B to see what food needs to be ordered
- Other

Fire Liaison:

- Not Present

Medical Director:

- Not Present

Assistant Director:

- Weekend Winners
 - May - Adrienne
- Other

Training Officer's Report:

- Training
 - June 14th
 - LP15 Training
- Other

Maintenance Officer Report:

- New LP15 is in
- Glucagon in a green/white box now inside a bag with
 - 2 syringes – 1 to mix and one to draw
- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - If something is wrong, please put it in the log book in the radio room
- CAD
- Clothing
 - Shirts ordered and patches being put on
- Field Bridge (Dane Co. Rescue Bridge)
 - Dan, Sarah, Brock, and Rachel attended Elite training
 - Moving to Elite August 1, 2016
 - Anyone willing to start putting reports into new elite
 - Trainings
 - Monday June 27th – 09:00-12:00
 - Tuesday June 28th – 18:00-21:00
 - Wednesday June 29th – 14:00-17:00
 - Contact Sarah or Rachell about trainings
- Fund Raiser = all members
 - Pancake Breakfast/Open House – EMS
 - Thank you for participating in the picnic on the playground
 - Thank you from the fourth graders

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- Saturday June 11th – Fun run at 07:15
 - People from Brooklyn EMS will be handing out Gatorade/water
- Infection Control
- Membership
- Public Relations
 - Thank you for participating in the picnic on the playground
 - Thank you from the fourth graders
 - Saturday June 11th – Fun run at 07:15
 - People from Brooklyn EMS will be handing out Gatorade/water
- Quality Control
 - Evelyn
 - Occasional mistakes – she will only contact you if there is something significant

Old Business:

- Website – Cheri
 - Up and running
 - Good feedback
 - Received applications
- County ID's – state emergency management ID's
 - Everyone has one, see Dan if you do not have yours yet
- Other

New Business:

- AED – Cheri filled out a grant for AED for Brooklyn Police Department
- Thank you for the people who attended the training at Volk Field
- Other
 - Events on posted on board
 - June 20-22 – Tramua

Thank you Crew 4 for dinner tonight!

Motion made by Rachel adjourn meeting, 2nd by Brock. Motion carried.