

Brooklyn EMS
Business Meeting Minutes
May 5, 2015

Present: Bill, Bob, Brock, Bruce, Cathy, Cheryl, Dan, Dave Dorn, Evelyn, George, Jessica Hegge, Justin, Karl, Kyle M, Linda, Nina, Paige, Rachell, Rhonda, Sandy, Sarah

Absent: Alex, Brian, Bert, Caitlyn, Chuck, Clayton, Dave P, Delon, Jacob Bachim, Jacob McGrath, John Beranek, John H, Karen Bartelt, Kevin, Kyle L, Leif, Marion, Mark, Matt, Ryan, Sienna, Steve, Tim, Zach Ga, Zach Go.

Call meeting to order: 18:40 by Dan

Reports:

Approval of Minutes:

- Motion made by Kyle to approve meeting minutes from April, 2nd by Linda. Motion carried.

Secretary/Treasurer:

- Motion made by Evelyn to approve Treasurer's Report(s) from May, 2nd by Bob. Motion carried.

Director's Report:

- Website – Britt Springer – Graphic designer/multimedia
 - Currently runs village website
 - Showed Brooklyn recreation website she created
 - She wants to know what we want out of our website
 - Also what we don't like about our existing website
 - We want to make ours more current
 - Access to application – forms – depending on answers, can email specific person
 - Someone else to take it over
 - Members only login
 - Cost - \$500-\$1000 (10 pages) – one time charge for build
 - Higher discount
 - Can use existing domain
 - She will charge \$10/month because she monitors it
 - Flip – need everything changed over right a way
 - Site would have to go down for a few days
 - She uses wiretree out of Chicago
 - Zach Goiffon offered to be part of a committee for the website
- Open House – May 16th – 11-15:00
 - Boot for donations
 - Food
 - Brats, chips, hamburgers
 - Chips
 - Water/lemonade
 - Kwik Trip donated buns
 - 75-100 people – Bruce getting food
 - Post on Village and Brooklyn Fire/EMS website
 - Garth put on town website

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- 9:00 arrival for personnel
- Stroke and Alzheimers – Marion to pass out (Linda will talk to Marion)
 - 50 copies
 - Go to staples or somewhere like that to print
 - Give Karl receipt to get reimbursement
- Marshal/Monona EMS – guy goes around to teach about how to deal with dogs
 - May come to present
- Dorris Hanson Estate Memorial
 - Patio
 - Sell bricks/donations for bricks
 - Bill Sills says (benches)
 - Move forward with ideas
- Resignations/Leaves of Absence
 - Ryan Schmid is resigning as Assistant Director and taking a leave of Absence
 - Mark Tusler is resigning from the Department
- Special Election
 - Assistant Director
 - Nominations – Dave Dorn
 - Motion made by Kyle to close nominations and cast a unanimous vote for Dave Dorn for Assistant Director, 2nd by Bob. Motion carried.
- Investing Funds – Edward Jones
 - Set up and running
 - Return is roughly 6%
 - Investments were conservative
 -
- Other

Fire Liaison:

- Notes emailed by Marion

Medical Director:

- Not present

Assistant Director:

- Weekend Winners
 - April – Will do next month
- Members in good standing list
 - Will be provided soon for this quarter
- Fundraising Ideas
 - Keep trying to brainstorm ideas
- Other

Training Officer's Report:

- Training
- Other
 - Make sure to relay run number to drivers
 - Make sure to mark down miles, even if you just did a lap around the building with the ambulance

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- Make sure that Drivers tell EMTs the mileage that they drove
- UW Trauma Training – May 14th – 18:00-20:30

Maintenance Officer Report:

- New pulse-ox
 - Justin will put this in the peds bag because the one in the peds bag does not work very well
 - Give Justin feedback of what you think of new pulse-ox
- Make sure you are wiping down the rig really well after a call!
 - Found 5 bloodspots in the ambulance the other day
- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - If you see an issue around the station, write it on the note pad
 - If the issue is serious, contact an officer
- CAD
- Clothing
 - Zach is working an order
- Field Bridge (Dane Co. Rescue Bridge)
 - If you have a disregard, **DO NOT** check signature box that says that you gave patient care
- Fund Raiser = all members
- Infection control
 - Wash your hands well and wash out the ambulance after a call
- Membership
- Public Relations
- Quality Control
 - Additional training for going through the reports and Dane Bridge?
 - On the extra Tuesday a few times a year go through report writing?
- *****HEAT*****- stop messing with the heat
- ****None Applicable-** patient contact
- ***When there is something wrong** –Evelyn was trying to contact the crew responsible to let them know for the future.

Old Business:

- EMS Week – May 17th-23rd
 - Open House – May 16th – 11:00-15:00
 - Marion has information on stroke and Alzheimer’s Disease that she could bring
 - Can see if Med Flight could come
 - Food?
 - Will work on details during the month and at the EMS officers meeting
- Other

New Business:

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- None

Thank you Crew 4 for the Business Meeting Food this month!

Motion made by Sarah adjourn meeting at 19:51, 2nd by Bobc. Motion carried.