

Brooklyn EMS
Business Meeting Minutes
April 7, 2015

Present: Bert, Bill, Bob, Brock, Bruce, Cathy, Cheryl, Clayton, Dan, Evelyn, Jacob Bachim, John H, Justin, Karl, Kyle M, Marion, Paige, Rachell, Rhonda, Sandy, Sarah, Zach Go.

Absent: Alex, Brian, Caitlyn, Chuck, Dave Dorn, Dave P, Delon, Jacob McGrath, Jessica Hegge, John Beranek, Karen Bartelt, Kevin, Kyle L, Leif, Linda, Mark, Matt, Nina, Ryan, Sienna, Steve, Tim, Zach Ga,

Call meeting to order: 18:37 by Dan

Reports:

Approval of Minutes:

- Motion made by Kyle to approve meeting minutes from March, 2nd by Sarah. Motion carried.

Secretary/Treasurer:

- Motion made by Evelyn to approve Treasurer's Report(s) from March, 2nd by Zach. Motion carried.

Director's Report:

- Adopt a Hwy Saturday April 11th – 09:00 after card party set up
 - Breakfast will be provided at Headquarters after highway pick up
- Card Party – April 11th – 18:30
 - Please arrive at around 18:00 for helping
 - Friends – Deserts
 - As well as people on the Departments bringing treats
- Dorris Hanson Estate Additional check
 - Received and deposited for \$22,142.14 to EMS as well as the same to Fire
 - Would like to have a memorial for Dorris Hanson
 - Bench
 - Memorial Garden
- Investing Funds
 - Current Interest on CD – 0.53%
 - Would like to invest \$30,000 into mutual funds, bonds, etc now that we are Tax-Exempt status
 - Would maybe go through Edward Jones
 - Could get a 5.0% return
 - Lending Tree?
 - Through the UB&T we could invest our CD (Dan and Karl will work with UB&T to see if we could invest the CD without penalties)
 - Motion made by Evelyn to invest \$30,000 as mentioned above (not including the CD, will work through UB&T if this is an option), 2nd by Sarah. Motion carried
- Ryan Brothers visit to station (per board request)
 - Visited per board request to see what type of facilities and equipment we have

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- Questions Sarah had, how would the community react to seeing Ryan Brothers come up to their house on a call, how would training for them work, how many personnel from Ryan Brothers would run here, etc.?
- Will quote a price how much it would cost us per person, per hour
- This was brought up when Evelyn was EMS Director
 - It was shot down before when run numbers and hours needed were provided to Ryan Brothers
- Dan, Sarah, Justin, Leif, Brian, and a board member are going to sit down and meet to talk about the criteria and requirements of having cross trained personnel on staff to cover hours that we are out of service
- Other
 - Appreciation Award for Dale Schultz that will be presented Friday for Dale's last BAT class
 - Volunteers to help are needed as well to help with the BAT class

Fire Liaison:

- No meeting, Department was at a Fire

Medical Director:

- Not present

Assistant Director:

- Weekend Winners
 - January – Kevin George
 - February – Linda Fillner
 - March – Zach Goiffon
- Fundraising Ideas
 - Golf Outing
 - Cheryl, Bruce, Ryan, and Dan are going to work together to try to schedule and organize this
- Website
 - Will bring up next month when Ryan is here
 - We would like to bring help make it more interactive, have more features, and have it more up to date with Social Media (Facebook, Twitter, etc)
 - Bill has done this for many years, we would like to thank him for the time he has put into it, and help work on the website
- Other

Training Officer's Report:

- Training – Thursday, April 16th – Mass Casualty Training with Fire – 19:00
 - Please be here at 18:30 to organize and prepare
 - We would like as many people here as possible in order to help prepare for a Mass Casualty scenario in May with Dale Schultz, Boy Scouts, and the BAT kids
 - During EMS week – May 17th-23rd
- Possible training on April 21st – Report Writing
 - Wait for confirmation of occurrence through Iamresponding or email
- Other
 - UW Stroke Training – April 22nd – 18:00-20:30
 - UW Trauma Training – May 14th – 18:00-20:30

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Maintenance Officer Report:

- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - For station supplies or things that need to be fixed, can write on note pad in radio room
- CAD
- Clothing
 - Linda does not want to head this anymore
 - Zach will now head up the clothing committee
- Field Bridge (Dane Co. Rescue Bridge)
 - Have reports that need addendums
 - Need a training session for writing reports
 - One note for tonight is to make sure that people take the computer with them into the hospital to have the hospital and patient sign electronically
- Fund Raiser = all members
- Infection control
- Membership
 - Casey Hunt
 - Moved to Brooklyn a month ago
 - Works at Dollar General
 - Graduates soon from Blackhawk from the Law Enforcement academy
 - Interested in taking the EMT class
 - Officers recommend her for membership
 - Motion made by Evelyn to accept Casey as a member of Brooklyn EMS, 2nd by Zach. Motion carried.
- Public Relations
 - BAT class on Friday April 10th – please help if you can
- Quality Control
 - Additional training for going through the reports and Dane Bridge?
 - On the extra Tuesday a few times a year go through report writing?
- ***HEAT***- stop messing with the heat
- **None Applicable- patient contact
- *When there is something wrong –Evelyn was trying to contact the crew responsible to let them know for the future.

Old Business:

- EMS Week – May 17th-23rd
 - Open House – May 16th – 11:00-15:00
 - Marion has information on stroke and Alzheimer’s Disease that she could bring
 - Can see if Med Flight could come
 - Food?
 - Will work on details during the month and at the EMS officers meeting

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- Cot had some trouble releasing from the ambulance but after taking battery out and reinserting it, the cot worked
 - Justin will check with Striker to see if they have an official fix for this or see if there is an issue

New Business:

- April 25th – Brooklyn Business Expo
 - Wants to know if we want to set up a booth
 - Crew 2 will set up a booth
- If you are connected to the ambulance Wifi and you press print, the report will print off when you connect to the station Wifi. So if you hit print multiple times, then multiple reports will print off. If this happens, make sure to shred the extra reports because this does have confidential information on it
- Appreciation Award for Evelyn for her years of service and years as the Director

Thank you Crew 4 for the Business Meeting Food this month!

Motion made by Kyle adjourn meeting at 19:51, 2nd by Zach. Motion carried.