

Brooklyn EMS
Business Meeting Minutes
March 3, 2015

Present: Bert, Bill, Bob, Bruce, Cathy, Cheryl, Dan, Dave Dorn, Evelyn, Jessica Hegge, John H, Justin, Karen Bartelt, Karl, Linda, Marion, Matt, Paige, Rachell, Rhonda, Ryan, Sandy, Sarah, Zach Go.

Absent: Alex, Brian, Brock, Caitlyn, Chuck, Clayton, Dave P, Delon, Jacob Bachim, Jacob McGrath, John Beranek, Kevin, Kyle L, Kyle M, Leif, Mark, Nina, Sienna, Steve, Tim, Zach Ga,

Call meeting to order: 18:37 by Dan

Reports:

Approval of Minutes:

- Motion made by John H to approve meeting minutes from February, 2nd by Ryan. Motion carried.

Secretary/Treasurer:

- Motion made by Sarah to approve Treasurer's Report(s) from February, 2nd by Marion. Motion carried.

David Hall:

- Youth Committee
 - Friends with Dale Schultz (also a Friend), since Dale is retiring and the BAT program at the elementary school will be retired as well
 - Would like to start a Youth Committee and Education class, start with 4th and 5th, and try to move to the High School as well
 - If anyone would like to volunteer to help with this, talk to Dan or contact Dave Hall

Director's Report:

- Narcan and Tourniquet
 - Are signed off and approved with the state with help from Dr Warbasse, are now on the ambulance
 - Need to be trained for advanced skills in order to be able practice this
- Appreciation Dinner
 - March 28th
 - 18:00 – Happy Hour
 - 19:00 – Meal
 - Sign-up sheet for preferred food, if you will have a +1, and if you are bringing a dish to pass
- Card Party
 - April 11th – 18:30
 - Envelope stuffing
 - March 25th – 18:30
- Update on Paid position
 - Committee will be formed
 - Made up of 2 EMS members, 2 Fire members, and 1 District Board member
 - This committee will discuss the logistics, and process for interviewing

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- Other
 - May 23rd
 - Groundbreaking for veterans memorial across the street from the station

Fire Liaison:

- Report was sent to members
- Other
 - Appreciation Dinner was forgotten during meeting

Medical Director:

- Not present
 - Thanks to getting everything set up for Narcan and Tourniquet

Assistant Director:

- Weekend Winners
 - Tabled until next month
- Fundraising Ideas
 - Golf Outing
 - Volleyball Tournament
 - Barn Dance
 - Chili Cook-off
 - Bring more ideas in March
- Other

Training Officer's Report:

- Training – March 17th Advanced Skills
 - Narcan and Tourniquet
 - Training for drivers
- EVOC training with Sarah
 - Class on March 9th and 14th
- Training Checklist
 - Show what trainings you have attended
- Mass Casualty training – May 17th?
 - Open House
 - During EMS week – May 17th-23rd
- Other
 - EMS Dane Bridge
 - Work on defining dispositions
 - Make sure to stay on top of your certifications!
 - CPR, Advanced Skills, and Licensure are mandated by the state, if not kept up (CPR and Advanced Skills) you could lose your license

Maintenance Officer Report:

- New hand sanitizer has arrived to put in ambulance
 - Foaming dispenser – looks like a HAIR moose container
- There will be zip ties around the handles of the headblock and strap bags
 - This is to show that it is full and ready to be used
 - Just pull to break tie

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- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - For station supplies or things that need to be fixed, can write on note pad in radio room
- CAD
- Clothing
 - Will take a look at ordering more Hi-Viz jackets, long sleeved shirts, and will put a sign-up sheet in radio room for anyone that wants specialty clothing
 - Can use clothing allowance (\$25) toward clothing that will come with this order or with
- Field Bridge (Dane Co. Rescue Bridge)
 - Update will be posted
 - Update will be coming but has been delayed
- Fund Raiser = all members
 - April 24th – City wide garage sale (date might change)
 - Methodist Church is not doing it from what we know
 - Selling brats, hot dogs, coffee, etc
 - 06:00-12:00
 - Unless there is not
 - Memorial Day Sunday May 24th
 - Would we want to do a grill out for the people doing the ground breaking across the road?
 - Sunday March 22nd at 14:00
 - Volunteers to help teach Basic First Aid training as well as some Basic CPR for some of the older Boy Scouts (20 kids)
 - Let officers know of any ideas
- Infection control
- Membership
 - Matthew Medich
 - From Green Bay
 - Student at Edgewood for Pre-Med
 - Biology and Chemistry
 - Had EMT license before but expired
 - Now is in the EMT class
 - Recommended by the Board
 - Motion made by Evelyn to accept Matthew Medich as a member of Brooklyn EMS, 2nd by Sarah. Motion carried
- Public Relations
- Quality Control

- ***HEAT***- stop messing with the heat
- **None Applicable- patient contact
- *When there is something wrong –Evelyn was trying to contact the crew responsible to let them know for the future.

Old Business:

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- No old business at this time

New Business:

- Driving Policy
 - Changes from Dane County's policy
 - Can allow 20 year old persons to drive (Dane County states 21 years old in policy)
 - Insurance does not have a policy
 - Dane County does a free annual background check
 - If anyone has moving violations, major or otherwise needs to inform the Director if this occurs
 - Vehicle driving training program can be listed as EVOC/CEVO
- If you are connected to the ambulance Wifi and you press print, the report will print off when you connect to the station Wifi. So if you hit print multiple times, then multiple reports will print off. If this happens, make sure to shred the extra reports because this does have confidential information on it

Thank you Crew 3 for the Business Meeting Food the last 3 months!

Motion made by Bob Frandy adjourn meeting at 19:35, 2nd by John H. Motion carried.