

Brooklyn EMS
Business Meeting Minutes
March 1, 2016

Present: Adrienne, Al, Bill, Bob, Brock, Bruce, Chad, Cheri, Clayton, Dave Dorn, Evelyn, Justin, Karen Bartelt, Kate, Kyle M, Marion, Paige, Rachell, Sandy, Tim

Absent: Bailey, Brian, Caitlyn, Casey, Cathy, Chuck, Dan, Dave P, Delon, Holly, Jacob Bachim, Jacob McGrath, Jennica, Jessica Hegge, John Beranek, John H, Karl, Kevin, Kyle L, Leif, Linda, Matt, Nina, Rhonda, Ryan, Sam, Sarah, Sienna, Steve, Zach Ga

Call meeting to order: 18:34 on March 1st, 2016 by Dan

Reports:

Approval of Minutes:

- Motion made by Evelyn to approve the February Business Meeting minutes with change to Bert's name having resigned after it, 2nd by Kyle. Motion carried.

Secretary/Treasurer:

- Tabled until April

Director's Report:

- Discussion on New/Refurbished defib (Evelyn)
 - Justin and Sarah wanted to see the Zoll
 - Rep will come to Business meeting to do the demo or on the March 16th training
 - Jeff Preston will come to the April Meeting to demonstrate
- Training Opportunities
 - March 8th – Mass Casualty training with Oregon
 - April 26th – 18:00 – Hazmat trailer training in Oregon
- Payroll stubs will be put in mailboxes
 - Attendance is missing for some things and Kim will be going on vacation
- Dane Co EMS Directors Meeting March 23rd – 19:00
 - Asking for help to serve food
 - Evelyn, Cheri, and Bruce volunteered to help
- District Board meeting March 30th
 - Everyone Welcome
- Training Officer position will be open for Election at the April Business Meeting
 - Sarah has resigned as Training Officer, but will remain on the EMS Department
- Other
 - Bert

Fire Liaison:

- Not Present

Medical Director:

- Not Present

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Assistant Director:

- Signing up for shifts
 - AI introduced
 - Sign up for day shifts during the week by the end of the month so Part-Time people can be scheduled for the entire month
 - Monday, Tuesday, Thursday, and Friday – 1 Part-Time for each shift
- Weekend Winners
 - February - Paige
- Texts not always replied for ambulance out/in service
 - Make sure you respond!
- Other

Training Officer's Report:

- Training – Mar 15th
 - Advanced Skills
- Other
 - Resigned – will be taking nominations and will vote at the April Business Meeting
 - There will be a box put out for nominations

Maintenance Officer Report:

- Not Present
- New Modem is needed for the defib
 - The current one should be alright until we get a new defib
 - There was an issue on Wednesday but Justin looked at it on Thursday, it was used for a call Thursday night and it worked fine
- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - Note pads in radio room for any issues
- CAD
- Clothing
- Field Bridge (Dane Co. Rescue Bridge)
 - Priority
 - Most are stable – Green
 - There was a refusal and it was checked delayed, which is a critical patient waiting for advanced care
 - Careful when you put something in the narrative to refer to the report and there are discrepancies
 - Treated and transported by EMS
 - Treated and transferred care is what is appropriate when mutual aid intercept, med flight, etc

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- This is even if the intercept is in our ambulance because care is transferred
- Fund Raiser = all members
 - Card Party – Fire
 - Fire needs help getting everything together, the 3rd week in March is usually stuffing
 - Mason will be doing the secretary/treasurer work on it, unknown about other roles
 - Sign-up in the radio room for appreciation dinner
 - Rescue kids this Sat and help is needed.
 - Dave Dorn said he will be there
 - Be here around 11:30 if you want to present
- Infection Control
- Membership
 - 4 part time people – 19 hrs out of service total last month
- Public Relations
 - Rescue Kids – March 5th
 - From 09:00-12:30
 - At 11:30 – If someone from the EMS would like to talk to the kids about what happens when the ambulance shows up at your house – need volunteers
- Quality Control

Old Business:

- Website
 - Within the next week or so it should be live
 - Meeting on Friday
- Bob wanted to know if there was enough there to vote on something
- Other

New Business:

- Suction on the ambulance did not have a hose attached but it is now
 - The hose was rolled up in the package
- Remember that the oxygen has a loud chime when they are low
 - Remember that this goes off and to change it so the alarm doesn't go off and the driver thinks it's a door alarm. The alarm goes off around 350 psi so change prior to that
- Dave will be working on the lights this weekend, so no need to call
- Other

Thank you Crew 3 for dinner tonight!!

Motion made by Kyle adjourn meeting at 19:01, 2nd by Bruce. Motion carried.