

Brooklyn EMS
Business Meeting Minutes
January 6, 2015

Present: Alex, Bert, Bill, Bob, Bruce, Caitlyn, Cathy, Cheryl, Dan, Evelyn, Jacob, John H, Justin, Kyle M, Linda, Marion, Rachell, Rhonda, Sandy, Sarah

Absent: Brian, Brock, Chuck, Clayton, David, Delon, Jacob Bachim, Jessica Hegge, John Beranek, Karen Bartelt, Karl, Kevin, Kyle L, Leif, Mark, Nina, Paige, Ryan, Sienna, Steve, Tim, Zach Ga, Zack Go.

Call meeting to order: 18:30 by Dan

Reports:

Approval of Minutes:

- Motion made by Sarah to approve meeting minutes from December as corrected, 2nd by Linda. Motion carried.

Secretary/Treasurer:

- Motion made by Rhonda to approve Treasurer's Report(s) from November and December as corrected, 2nd by Linda. Motion carried.

Director's Report:

- Thanks everyone for coming
- Thanks Evelyn for everything
- Thanks Bob for being maintenance officer
- A chance to sit down with everyone to check in individually, 5min, or so. Get everyone's input on what they would like to see over the next year or two. Sheet out to sign up for a chance to speak with Dan.
- Tablet is mounted directly over the radio.
- Wifi hotspot-set up with iamresponding app to automatically pull up directions and some of the details of the incident, level of the call, etc. There are keys to lock it, you do not have to unlock it to access the radio.
- Any questions on the app or iamresponding please contact Dan or Ryan
- Narcan – on our radar to get done, we are going to go ahead and add narcan. Hopefully within the next month or two and training (pending)
- Other
 - Spoken with Bill, they would like to purchase on a new projector and split the cost. Take it out the association money for the purchase of a new projector for the meeting room.
 - Motion Justin to purchase a projector split cost up to \$500 in total cost. motion carries
 - Monitor keeps going out- probably about time to replace it.
 - Motion (Bill) to purchase a monitor to replace up to 400 2nd (Sarah) motion carries

Fire Liaison:

- Report was sent to officers
- Other

Medical Director:

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- Not present

Assistant Director:

- Not present
- New crews start as of today – 1/6/15
- Other

Training Officer's Report:

- Anyone look at EMS Newsletter
 - Highlights
- Dane Bridge
 - 12-leads
 - Procedures>12-lead
 - Remember to put Aspirin in Medications
 - Student not in System
 - Write there name in the run report
 - We need to get their license # or permit # to get them in
 - Reason for answering so many questions
 - They pull data from it
 - Stats
- Training calendar is not made yet
 - Any ideas put note in Sarah's mailbox
 - JAN 20th 6:30pm
- Short board used to do compressions is in the left hand bench and it fits, in inside compartment.
- Other

Maintenance Officer Report:

- Nothing to report
- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
 - Bob- Valves completely shut off in the Bay, keep your hands off the valves on main level in tool room, behind metal panel.
- CAD
- Clothing
- Field Bridge (Dane Co. Rescue Bridge)
- Fund Raiser = all members
- Infection control
 - Wash your hands
- Membership
 - Dave Peth is approved, Wanting to rejoin the service. Anxious to drive and help out.
 - JAN 20 is Dave Peth Interview to be put back on the service
 - Special business meeting combined with Training – to insert his interview
- Public Relations
- Quality Control
 - Nice to have someone to the QA and QI

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- Anyone interested?
 - Collecting Data
- ***HEAT***- stop messing with the heat
- **None Applicable- patient contact
- *When there is something wrong –Evelyn was trying to contact the crew responsible to let them know for the future.

Old Business:

- Bilaws
 - PDF copy to put on the website
 - Marion to send to Bill
- Website needs updating- Bill
 - Let him know what you would like to see on there. He is more than happy to post it and add it to the website.
- Karl to send minutes to Bill to post on Website
- Other
 - Bob- reminder if you have a page dispatch and subsequently a cancel, write out the report and post it, include it in the driver's log and Run #.
 - Fill out the report it gives us some stats
 - Anytime we are dispatched we need a report.
 - 24 hours to fill out report

New Business:

- No new business at this time

Motion made by Sarah to adjourn meeting at 19:28, 2nd by Bob. Motion carried.